

# View Backups on Grade Book

In grade book, staff can go and view backups of past grade books. Once you are in your class, click on **Display Options**, scroll down to **View Backups**, from there choose the week to be viewed.

The screenshot shows the Skyward Educator Access Plus interface in a Mozilla Firefox browser. The page title is "OTHER KIDS" and the teacher is "DONNA CLEMENS" for class "0410 / 01 Prd:1 Art". The "Display Options" dropdown menu is open, showing various options. The "View Backups" option is highlighted with a red box. A red arrow points to the "View Backups" option. The "Display Options" menu is highlighted in yellow.

	T1 Art	T1 Art	Art T W10-S 10/23	T2 Art	T2 Art	S1 Art	S1 Art	T3 Art	T3 Art
Students	-	-		-	-	-	-	-	-
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- Display Options
- Student Display
- Event Display
- Grade Period Display
- Modify Gradesheet Sequence
- Select Skills for Display
- View Skills by Event
- View Skills by Student
- Hide All Events
- Show All Events
- Tools
- Teacher's Log
- Restore Deleted Events
- Student Groups
- View Backups
- Event Comment Bank
- Subject Attachments